

Proposed Agenda Item (PAI) Info Sheet & Submission Form
with excerpts from aa.org app.smartsheet
[Link to complete app.smartsheet](#)

What is a PAI?

PAI stands for *Proposed Agenda Item*, which is the communication process used in Alcoholics Anonymous for A.A. members, groups, districts, areas, committees, trustees, and GSO/GV staff to submit an idea, suggestion, question, concern or subject to consider for the General Service Conference (GSC) Agenda Items. Agenda Items are discussed by groups and members to get a group conscience and inform area delegates who represent their area at the GSC.

In accordance with our Twelve Traditions, we need a system of communication for finding out how A.A. as a whole feels about its world affairs, and how it wants to operate. The General Service Conference serves as the group conscience for A.A. in the U.S. and Canada.

Does my PAI rise to the policy level?

Proposals are important to the future of Alcoholics Anonymous such as policy decisions or request for changes to Conference-approved literature, and items that might require the collective conscience of the Fellowship.

Submitting a PAI

“Whatever its origin, any agenda item follows the same path to the Conference agenda: The A.A. staff Conference assignment receives the submissions and provides suggested disposition to the chair of the trustees’ Conference Committee and the Director of Staff Services for consensus, studies it in the light of previous Conference actions, then passes it on to the trustees’ Conference Committee or the appropriate Conference committee. Usually, the trustees’ committee determines the most appropriate way of programming it — as a workshop or presentation subject, a proposal, or a committee concern” (p. 42).

- PAIs can be submitted by individual AA members, AA Groups, Districts, Areas, and Committees.
- It is generally recommended to seek support from your Group, District, and/or Area for a broader group conscience before submitting a PAI (see note below)
- **Submit before the September 30, 2026 deadline**
- Submissions can be made online, by email, or U.S.P.S.
 - o [Online PAI Submission Form](#)
 - o Contact paisubmissions@aa.org to request a written form.
 - o Email submissions to: paisubmissions@aa.org
 - o U.S.P.S. Submissions:

Attn: Conference Desk General Service Office
P.O. Box 459
Grand Central Station
New York, NY 10163
- **Note:** If your group would like to get district and/or area support, PAIs should be circulated as early as possible to allow for broad discussion so groups and voting members can be informed

on what is being considered. Also, if seeking area support, be advised that the submission deadline is before our next area assembly. See *ACM/Assembly Schedule and notes below*.

Area Committee Meeting and Assembly Schedules

- **Area Committee Meetings** – 3rd Saturday, 10am-4pm, West Sacramento/Hybrid.
 - o June 20, July 18, August 15, September 19
 - o All are welcome to attend
 - o Area officers and DCMs are voting members.
- **Area Assembly** – October 16-18, 2026, D17-Woodland/Hybrid
 - o All are welcome to attend.
 - o Area officers, DCMs and **GSRs are voting members**
- **Note:**
 - o Groups can discuss and give their DCM the right of decision to represent them and vote to determine if our area will support submitted PAIs.
 - o If GSR votes are desired to determine if our area will support a PAI, those groups/districts can request that the area hold a special assembly before the PAI submission deadline (September 30, 2026, 11:59pm ET).

Contact your Area Chair at chair@cnia.org to request discussion items for new business at ACMs and/or Assemblies

Visit [CNIA.org](https://www.cnia.org) events calendar for location and online access to ACMs/Assembly

Additional Resources/Reference Material:

- **The A.A. Group Pamphlet** – Where it all begins
- **The Twelve Traditions** – Long Form, Twelve Steps and Twelve Traditions, A.A. Comes of Age, Twelve Traditions Illustrated Pamphlet, Language of the Heart
- **A.A. Service Manual**
 - o Twelve Concepts for World Service (pgs. C-1 – C59)
 - o Why do we need a Conference (p. 40)
 - o How the Conference Operates (pgs. 41-42; 173-175)
 - o Sources of agenda items (p. 42)
 - o Path for an Idea to become an Agenda Item (p.171)
 - o Conference Charter (pgs. 123-26 (current); 119-121 (original))
 - o Resolution Authorizing the General Service Conference (p. 127-28)
 - o GSR's role in decisions (pgs. 7, 21, 42)
 - o The Delegate (Ch. 5, pgs. 32-37)
 - o Index (pgs. 176-80)
 - o Glossary (pgs. 89-91)
- **Final Conference Report(s)**
 - o Previous Advisory Actions (Approved with Substantial Unanimity)

- o Conference Considerations (Not approved with Substantial Unanimity, but received simple majority support)

- **PAI Submission Questions**

Proposed Agenda Item Submission Questions

1. **Submit a clear and concisely worded motion. ***
2. **What benefit does this proposed item offer?**
3. **What level of group conscience, if any, discussed the proposed agenda item? *Please indicate whether the item is being submitted by an individual, group, district, or area.***

Note: While all items are received equally, experience has shown that ideas greatly benefit from the value of a broader group conscience. Consider if and with whom you would like to have a group conscience discussion on the proposed agenda item prior to submitting.

4. **Provide background information that describes and supports the reasoning for the proposal. List background material(s) included with the proposal:**

File Upload (WORD document format is preferred)

5. **How would this proposed item benefit the still-suffering alcoholic, if approved? ***
6. **Provide a primary contact for the submission. ***

Please provide your name, service position, email, and phone number.

Your submission may be used as background for the trustees' committee and widely distributed. If you object, please indicate here. Before any wide distribution occurs, we will remove your last name and personal contact information from your submission.

Final Comments

50-word limit